



Leicester
City Council

Governance Services
City Hall
115 Charles Street
Leicester
LE1 1FZ

6 May 2026

Sir or Madam

I hereby summon you to a meeting of the LEICESTER CITY COUNCIL to be held at the Town Hall, on THURSDAY, 14 MAY 2026 at FIVE FIFTEEN O'CLOCK in the afternoon, for the business hereunder mentioned.

Monitoring Officer

AGENDA

AUDIO STREAM OF MEETING

A live audio stream of the meeting can be heard on the following link:

<https://www.youtube.com/@leicestercitycouncildemocr5339>

1. **LORD MAYOR'S ANNOUNCEMENTS**
2. **ELECTION OF LORD MAYOR**
3. **ELECTION OF HIGH BAILIFF**
4. **ELECTION OF DEPUTY LORD MAYOR**
5. **THANKS TO THE RETIRING LORD MAYOR**
6. **ESTABLISHMENT OF SCRUTINY COMMITTEES AND REGULATORY COMMITTEES** **Pages 1-12**
7. **NOTIFICATION OF EXECUTIVE APPOINTMENTS**
8. **ANNUAL CALENDAR OF MEETINGS** **Pages 13-30**
9. **ANY OTHER URGENT BUSINESS**

Information for members of the public

Fire & Emergency Evacuation Procedure

- The Council Chamber Fire Exits are the two entrances either side of the top bench or under the balcony in the far-left corner of the room.
- In the event of an emergency alarm sounding make your way to Town Hall Square and assemble on the far side of the fountain.
- Anyone who is unable to evacuate using stairs should speak to any of the Town Hall staff at the beginning of the meeting who will offer advice on evacuation arrangements.
- From the public gallery, exit via the way you came in, or via the Chamber as directed by Town Hall staff.

Meeting Arrangements

- Please ensure that all mobile phones are either switched off or put on silent mode for the duration of the Council Meeting.
- Please do not take food into the Council Chamber.
- Tweeting in formal Council meetings is fine as long as it does not disrupt the meeting. Will all Members please ensure they use their microphones to assist in the clarity of the audio recording.

You have the right to attend, view, formal meetings such as full Council, committee meetings & Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at <https://cabinet.leicester.gov.uk/>, or by contacting us using the details below.

Making meetings accessible to all

Braille/audio tape/translation - If you require this please contact the Governance Services Officer (production times will depend upon equipment/facility availability).

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Governance Services.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Governance Services Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc.

Further information

If you have any queries about any of the above or the business to be discussed, please contact:

Sharif Chowdhury, Senior Governance Officer. email governance@leicester.gov.uk or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**

Appointment of Council Committees 2026- 2027 Municipal Year

Decision to be taken by
Full Council

Date of meeting: 14th May 2026

Lead director/officer: Kamal Adatia

Useful information

- Ward(s) affected: All
- Report author: Kamal Adatia, Monitoring Officer
- Author contact details: Kamal.Adatia@leicester.gov.uk
- Report version number: 1

1. Summary

This report sets out (i) the Committees and Boards to be appointed for the 2025/26 municipal year; (ii) their Terms of Reference, (iii) the number of Members of each such Committee/Board; and (iv) their Chair and Vice-Chair(s).

2. Recommended actions/decision

2.1 That the:-

Overview Select Committee
Adult Social Care Scrutiny Commission
Children, Young People and Education Scrutiny Commission
Culture and Neighbourhoods Scrutiny Commission
Economic Development, Transport and Climate Emergency Scrutiny Commission
Housing Scrutiny Commission; and
Public Health and Health Integration Scrutiny Commission

all be established in accordance with their existing Terms of Reference, the size of each being in accordance with the lists detailed in Appendix A, and the Chair and Vice Chair positions being confirmed in accordance with the lists circulated to Members. It should be noted that any remaining places will be filled in accordance with relevant procedures and in consultation with the relevant Groups/Members.

2.2 That the:-

Governance and Audit Committee
Health and Wellbeing Board
Standards Committee
Planning and Development Control Committee
Licensing and Public Safety Committee; and
Licensing Sub-Committees

all be established in accordance with their existing Terms of Reference, the size of each being in accordance with the lists circulated to all Members and attached at Appendix A, and the Chair and Vice Chair positions being confirmed in accordance

with the lists circulated to members separately (noting that any remaining places will be filled in accordance with relevant procedures and in consultation with the relevant Members)

3. Background and options with supporting evidence

Appointment of Committees & Boards

3.1 In accordance with the Constitution the Annual Meeting of the Council will appoint such Committees and Boards as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are Cabinet functions; will agree the size of each Committee in accordance with political balance rules and will appoint a Chair, Vice-Chair for each Committee and Board.

3.2 The various politically balanced Committees and Boards to be appointed for 2026/2027 are shown at Appendix A of this report. There are other Committees/Boards that operate (such as the Health & Wellbeing Board, the Fire & Rescue Authority, the Police & Crime Panel) but the constitution of their Membership is not a matter for Full Council and Members are separately consulted by the Monitoring Officer about these where needed.

3.3 Political balance rules have been applied in the allocation of seats to political groups on each individual Committee/Board and the overall number of seats allocated to each political group reflects the relative size of each group as a percentage of the total number of Council Members. The legal provisions governing allocation are found in the Local Government and Housing Act 1989 and the associated Local Government (Committees and Political Groups) Regulations 1990. Appendix A denotes instances where a Committee place is to be awarded to either the Green or Liberal Democrat Group or to a non-Grouped member. Governance Services will write to all Groups immediately after the AGM to populate ordinary places.

Appointment of Chairs and Vice-Chairs

3.4 Council is invited to appoint the Chair and Vice-Chair of each body in accordance with the lists circulated separately to Members

Membership

3.5 Council is asked to note that in accordance with Council Procedure Rule 35 appointment of Councillors to fill ordinary places on Committees or Sub-Committees, or any vacancies which may arise, shall be by the Monitoring Officer in consultation with the political group, and with the consent of any Councillor being appointed

Calendar of meetings

3.6 The calendar of meetings is to be taken as a separate item on the Council Agenda for the AGM. This is the overall plan for meetings for the forthcoming year and has been drawn up in order to accommodate all known formal meetings, balanced over the municipal year. Further amendments to the calendar can be accommodated at committee level subject to relevant provisions within the Council committee and Scrutiny committee procedure rules within the Constitution. For the 2026/27 municipal year the calendar takes account of the fact that elections are scheduled for May 2027 and the pre-election period will trigger in March 2027.

Terms of Reference

3.7 The Constitution requires Council to agree the Terms of Reference of certain Committees and Boards. The broad scrutiny terms of reference appear at page 75 of the Constitution - [Our constitution October 2025.pdf](#) - and the list of work areas covered by each Scrutiny commission appear here <https://www.leicester.gov.uk/your-council/decisions-meetings-and-minutes/overview-and-scrutiny/> :

4. Financial, legal implications

4.1 Financial implications

There are no direct financial implications arising from this report.

Stuart McAvoy - Head of Finance
6 May 2026

4.2 Legal implications

The report deals throughout with the Council's Constitutional requirements regarding the establishment of Committee arrangements for the municipal year. These are in turn reflective of legislation which has been referenced in the main body of the report.

Kamal Adatia - City Barrister
28 April 2026

4.3 Equalities implications

There are no direct equalities implications arising from this report.

Sukhi Biring, Equalities Officer
5 May 2026

4.4 Climate Emergency implications

There are no direct implications arising from this report.

Phil Ball, Sustainability Officer
30 April 2026

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Regulatory and Scrutiny Membership 2026/27

PLANNING AND DEVELOPMENT CONTROL COMMITTEE

CHAIR	
VICE CHAIR	

Size: 11 Councillors
Composition: Labour 6 Green 1
Conservative 3 Liberal Democrat 1

LICENSING AND PUBLIC SAFETY COMMITTEE

CHAIR	
VICE CHAIR	
VICE CHAIR	

Size: 15 Councillors
Composition: Labour 8 Green 1
Conservative 4 Liberal Democrat 1
Other 1

Licensing Enforcement Sub-Committee

The Licensing Enforcement Sub-Committee shall consist of any 5 Members appointed for each meeting by the Monitoring Officer from the membership of the Licensing Committee.

Licensing (Hearings) Sub-Committee

The Licensing (Hearings) Sub-Committee shall consist of any 3 Members appointed for each meeting by the Monitoring Officer from the membership of the Licensing Committee.

HEALTH AND WELLBEING BOARD

CHAIR	
VICE-CHAIR	

Composition:

- Up to five Elected Members of Leicester City Council
- The Executive Lead Member for Health & Wellbeing
- Four Elected Members nominated by the City Mayor
- Up to seven representatives of the NHS
- Up to four Officers of Leicester City Council
- Up to eight further representatives including Healthwatch Leicester / Other Representatives

OVERVIEW SELECT COMMITTEE

CHAIR	
VICE CHAIR	

Size 12 Councillors
 Composition Labour 7 Green 1
 Conservative 3 Liberal Democrat 1

Item 8(i)

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

May 26

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
Bank Holiday						
11	12	13	14	15	16	17
			Council – 5pm			
18	19	20	21	22	23	24
25	26	27	28	29	30	31
Bank Holiday (Half-term)						

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

June 26

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
			Health and Wellbeing Board – 9.30am			
8	9	10	11	12	13	14
		Planning and Development Control Committee – 5.30pm				
15	16	17	18	19	20	21
Leicester, Leicestershire, and Rutland Joint Health Scrutiny Committee – 10am		Children, Young People and Education Commission – 5.30pm	Culture and Neighbourhoods Scrutiny Commission – 5.30pm			
22	23	24	25	26	27	28
Governance and Audit Committee – 5.30pm	Licensing Enforcement Committee – 10am	Economic Development, Transport and Climate Emergency Scrutiny Commission – 5.30pm	Adult Social Care Scrutiny Commission – 5.30pm			
29	30					
	Public Health and Health Integration Scrutiny Commission – 5.30pm					

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

July 26

Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
		Planning and Development Control Committee – 5.30pm	Council – 5pm			
6	7	8	9	10	11	12
	Licensing and Public Safety Committee – 5.30pm	Overview Select Committee – 5.30pm	Housing Scrutiny Commission – 5.30pm			
13	14	15	16	17	18	19
Summer Holiday Begins						
Governance and Audit Committee – 5.30pm						
20	21	22	23	24	25	26
		Planning and Development Control Committee – 5.30pm				
27	28	29	30	31		
	Licensing Enforcement Committee – 10am					

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

August 26						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
		Planning and Development Control Committee – 5.30pm				
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Summer Holiday Ends	Licensing Enforcement Committee – 10am Housing Scrutiny Commission – 5.30pm	Economic Development, Transport and Climate Emergency Scrutiny Commission – 5.30pm	Adult Social Care Scrutiny Commission – 5.30pm			
31						
Bank Holiday						

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

September 26						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
	Public Health and Health Integration Scrutiny Commission – 5.30pm	Planning and Development Control Committee – 5.30pm	Culture and Neighbourhoods Scrutiny Commission – 5.30pm			
7	8	9	10	11	12	13
	Children, Young People and Education Scrutiny Commission – 5.30pm	Overview Select Committee – 5.30pm				
14	15	16	17	18	19	20
		Governance and Audit Committee – 5.30pm	Council – 5pm			
21	22	23	24	25	26	27
		Planning and Development Control Committee – 5.30pm	Health and Wellbeing Board – 9.30am			
28	29	30				
	Licensing Enforcement Committee – 10am					

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

October 26						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
	Standards Committee – 5pm					
12	13	14	15	16	17	18
	Corporate Parenting Board – 5pm	Planning and Development Control Committee – 5.30pm				
19	20	21	22	23	24	25
Half-Term						
26	27	28	29	30	31	
	Licensing Enforcement Committee – 10am					
	Children, Young People and Education Scrutiny Commission – 5.30pm					

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

November 26

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
Culture and Neighbourhoods Scrutiny Commission – 5.30pm	Public Health and Health Integration Scrutiny Commission – 5.30pm	Planning and Development Control Committee – 5.30pm				
9	10	11	12	13	14	15
	Housing Scrutiny Commission – 5.30pm	Economic Development, Transport and Climate Emergency Scrutiny Commission – 5.30pm	Adult Social Care Scrutiny Commission – 5.30pm			
16	17	18	19	20	21	22
	Licensing and Public Safety Committee – 5.30pm	Governance and Audit Committee – 5.30pm	Council – 5pm			
23	24	25	26	27	28	29
	Licensing Enforcement Committee – 10am	Planning and Development Control Committee – 5.30pm	Leicester, Leicestershire, and Rutland Joint Health Scrutiny Committee – 10am			

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

December 26						
Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
	Corporate Parenting Board – 5pm	Overview Select Committee – 5.30pm				
7	8	9	10	11	12	13
			Health and Wellbeing Board – 9.30am			
14	15	16	17	18	19	20
	Licensing Enforcement Committee – 10am	Planning and Development Control Committee – 5.30pm				
21	22	23	24	25	26	27
Christmas Holiday				Christmas Day		
28	29	30	31			
Bank Holiday						

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

January 27

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
				Bank Holiday		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
			Health and Wellbeing Board – 10am			
18	19	20	21	22	23	24
Housing Scrutiny Commission – 5.30pm	Economic Development, Transport and Climate Emergency Scrutiny Commission – 5.30pm	Planning and Development Control Committee – 5.30pm	Adult Social Care Scrutiny Commission – 5.30pm			
25	26	27	28	29	30	31
Governance and Audit Committee – 5.30pm	Licensing Enforcement Committee – 10am	Children, Young People and Education Scrutiny Commission – 5.30pm	Culture and Neighbourhoods Scrutiny Commission – 5.30pm			

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

February 27

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
Public Health and Health Integration Scrutiny Commission – 5.30pm	Standards Committee – 5pm	Overview Select Committee – 5.30pm				
8	9	10	11	12	13	14
	Corporate Parenting Board – 5pm	Planning and Development Control Committee – 5.30pm				
15	16	17	18	19	20	21
Half-Term						
22	23	24	25	26	27	28
Leicester, Leicestershire, and Rutland Joint Health Scrutiny Commission – 10am	Licensing Enforcement Committee – 10am	Council – 5pm	Economic Development, Transport and Climate Emergency Scrutiny Commission – 5.30pm			

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

March 27

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
Housing Scrutiny Commission – 5.30pm		Planning and Development Control Committee – 5.30pm	Health and Wellbeing Board – 9.30am Culture and Neighbourhoods Scrutiny Commission – 5.30pm			
8	9	10	11	12	13	14
Public Health and Health Integration Scrutiny Commission – 5.30pm	Children, Young People and Education Scrutiny Commission – 5.30pm	Governance and Audit Committee – 5.30pm	Adult Social Care Scrutiny Commission – 5.30pm			
15	16	17	18	19	20	21
	Licensing and Public Safety Committee – 5.30pm	Overview Select Committee – 5.30pm	Council – 5pm			
22	23	24	25	26	27	28
Easter Holiday		Planning and Development Control Committee – 5.30pm		Good Friday		
29	30	31				
Bank Holiday	Licensing Enforcement Committee – 10am					

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

April 27

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
		Planning and Development Control Committee – 5.30pm				
19	20	21	22	23	24	25
	Corporate Parenting Board – 5pm					
26	27	28	29	30		
	Licensing Enforcement Committee – 10am					

Leicester City Council Calendar of Meetings – Municipal Year 2026-27

May 27

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
Bank Holiday						
10	11	12	13	14	15	16
17	18	19	20	21	22	23
			Council – 5pm			
24	25	26	27	28	29	30
31						
Bank Holiday						

Item 8(ii)

Leicester City Council – Meeting Dates for Municipal Year 2026-27

Council

1. Thurs 14 May (Annual Council)
2. Thurs 2 July
3. Thurs 17 September
4. Thurs 19 November
5. Weds 24 February
6. Thurs 18 March
7. Thurs 20 May (Annual Council)

Planning and Development Control Committee

1. Weds 10 June
2. Weds 1 July
3. Weds 22 July
4. Weds 12 August
5. Weds 2 September
6. Weds 23 September
7. Weds 14 October
8. Weds 4 November
9. Weds 25 November
10. Weds 16 December
11. Weds 20 January
12. Weds 10 February
13. Weds 3 March
14. Weds 24 March
15. Weds 14 April

Licensing and Public Safety Committee

1. Tue 7 July
2. Tue 17 November
3. Tue 16 March

Licensing Enforcement Sub-Committee

1. Tue 23 June
2. Tue 28 July
3. Tue 25 August
4. Tue 29 September
5. Tue 27 October
6. Tue 24 November

7. Tue 15 December
8. Tue 26 January
9. Tue 23 February
10. Tue 30 March
11. Tue 27 April

Governance and Audit Committee

1. Mon 22 June
2. Mon 13 July
3. Weds 16 September
4. Weds 18 November
5. Mon 25 January
6. Weds 10 March

Standards Committee

1. Tue 6 October
2. Tue 2 February

Corporate Parenting Board

1. Tue 13 October
2. Tue 1 December
3. Tue 9 February
4. Tue 20 April

Health and Wellbeing Board

1. Thurs 4 June
2. Thurs 24 September
3. Thurs 10 December
4. Thurs 14 January
5. Thurs 4 March

Children, Young People, and Education Scrutiny Commission

1. Weds 17 June

2. Tues 8 September
3. Tues 27 October
4. Weds 27 January
5. Tues 9 March

Culture and Neighbourhoods Scrutiny Commission

1. Thurs 18 June
2. Thurs 3 September
3. Mon 2 November
4. Thurs 28 January
5. Thurs 4 March

Housing Scrutiny Commission

1. Thurs 9 July
2. Tues 25 August
3. Tues 10 November
4. Mon 18 January
5. Mon 1 March

Economic Development, Transport and Climate Emergency Scrutiny Commission

1. Weds 24 June
2. Weds 26 August
3. Weds 11 November
4. Tues 19 January
5. Thurs 25 February

Adult Social Care Scrutiny Commission

1. Thurs 25 June
2. Thurs 27 August
3. Thurs 12 November
4. Thurs 21 January
5. Thurs 11 March

Public Health and Health Integration Scrutiny Commission

1. Tues 30 June
2. Tues 1 September
3. Tues 3 November
4. Mon 1 February
5. Mon 8 March

Overview Select Committee

1. Weds 8 July
2. Weds 9 September

3. Weds 2 December
4. Weds 3 February
5. Weds 17 March

Leicester, Leicestershire, And Rutland Joint Health Scrutiny Committee

1. Mon 15 June
2. Thurs 26 November
3. Mon 22 February